



## **Rules and Constitution**

### **1. Status**

Fordingbridge Art Club (FAC) is an Unincorporated Association, set up for the benefit of its members and not for profit.

### **2. Membership**

FAC welcomes as members anyone who enjoys a shared enthusiasm for art, whatever their ability and experience, from beginners to professionals.

Members pay an annual subscription for the year determined as from April 1<sup>st</sup> – March 31<sup>st</sup>. For existing members, the annual subscription is to be received by the club before April 1<sup>st</sup>.

New members joining during the year will also pay the annual subscription, but the payment required for the following year will be reduced pro rata dependent on their date of joining.

### **3. Objectives**

To provide opportunities for members to extend their knowledge and interest in art.

### **4. Activities**

FAC arranges events throughout the year.

The Programme is regularly updated on our website [www.fordingbridgeartclub.co.uk](http://www.fordingbridgeartclub.co.uk)

Events include:

- Demonstrations and talks
- Practical workshops
- Life drawing
- Plein air
- Social occasions

In addition, members' work may be added to our online gallery, and exhibited at the Club's annual exhibition

### **5. Honorary Membership**

The Committee shall have the power to award Honorary Membership to anyone in appreciation for exceptional help to the Club. Honorary Members shall have all the advantages and rights of membership but pay no fee.

### **6. Management of the Club**

The members shall elect at the AGM a Committee to run the Club's business.

The committee currently includes the following officers:

- President
- Secretary
- Treasurer
- Programme Manager
- Plein Air Events Manager
- Exhibition Manager

The Committee may replace or add committee members at any time if necessary. The Committee can form sub-committees for specific tasks.

The quorum for a Committee meeting shall not be less than 3 members and for the AGM not less than 10 (excluding existing Committee members).

The Annual General Meeting is planned to be in March. The Secretary will give at least twenty-one days' notice of the AGM.

Nominations for new committee members can take place at the AGM or any other time at the discretion of the committee. Nominations are to be submitted to the Secretary, with names of a Proposer and a Secunder. In the case of a new committee member being proposed at an AGM, their election will be by a majority vote of those attending the AGM.

In the case of a committee member being appointed by the Committee, their appointment must be formally approved, with Proposer/Secunder and majority vote, at the next AGM.

Existing committee members may continue in their roles without a vote but be subject to a majority vote of members at the AGM if another member(s) has been proposed for the same role.

The Committee may convene an Extraordinary General Meeting at any time, or on receiving a request signed by more than one third of the membership of the Club.

The Committee shall submit to the Annual General Meeting:

- A report on the annual activities of the Club
- The accounts of the Club
- Nominations from members for election to the Committee
- Any proposed changes to the Club rules or annual membership fee

## **7. Finances**

The financial year of the Club shall run from April 1<sup>st</sup> to March 31<sup>st</sup> of the following year.

FAC will hold all its funds in a UK bank account. The bank balance shall be maintained at not less than an amount which would allow FAC to continue to exist for 12 months in exceptional circumstances such as no income but necessary expenditure.

The Treasurer must advise of the up-to-date bank balance, together with any significant financial commitments, at each Committee meeting.

If the Club is to be dissolved, the Committee will call an Extraordinary General Meeting to decide on the disposal of the assets. In such circumstances, guidance is for such funds to be donated to an association, or associations, preferably local, devoted to the arts.

## **8. Photos**

Photos taken at Club events will be made available for promoting the Club, as stated in our Data Protection Policy, which can be found in Privacy and Cookies (see footer). As a member of the Club, it is your responsibility to inform the Club Secretary if you would like your photo removed at any time.

## **9. Insurance**

The club shall arrange and maintain suitable insurance to cover Public Liability at any event which it arranges.